**Fees Policy (Sept 2025)**

**Policy Statement:** At Little Acorns preschool, we are committed to delivering high-quality childcare and early learning experiences. This policy outlines clear, transparent, and fair procedures regarding fees and payments, aligning with the revised EYFS, September 2025.

**Fee Structure:**

* Fees are clearly structured based on days and hours of childcare required.
* Parents or guardians will receive a detailed breakdown reflecting their child’s specific attendance.

**Payment Schedule:**

* Payments are due in advance, half termly.
* Payment due dates will be clearly communicated and consistently enforced.

**Payment Methods:**

* Accepted payment methods include electronic bank transfers or cash.
* Receipts will be issued promptly following payments upon request.

**Late Payment:**

* Timely payments are expected; late payments may incur an additional fee as outlined in the signed contract.
* Persistent late payments may result in a review of childcare arrangements.

**Absences and Refunds:**

* Fees remain payable during planned absences, including holidays and illness.
* No refunds or credits will be provided for missed sessions.

**Consumables Charge:**

While the government funding partially covers the cost of delivering high-quality early education, it **does not** cover:

* Consumables (nappies, wipes, sun cream, etc.).
* Additional activities such as trips, extra-curricular experiences, or specialist classes.

**Voluntary Contributions:**  
Parents **may choose** to contribute towards these additional costs, these charges are entirely optional and are not a condition of accessing a funded place.

* Parents will be informed half termly in of our voluntary consumables charge fee

**Fee Reviews and Adjustments:**

* Fees are reviewed annually to remain competitive and reflective of service quality.
* Changes to fees will be communicated clearly, in writing, with reasonable notice.

**Fee Arrears:**

* Childcare services may be suspended if significant arrears accrue until payment arrangements are resolved.
* Transparent communication will be maintained to resolve financial issues amicably with monthly payment plans available.

**Privacy and Confidentiality:**

* All financial information and payment records are treated with strict confidentiality.

**Alignment with EYFS 2025 Changes:**

* This policy incorporates EYFS 2025 revisions, ensuring clarity, fairness, and transparency in fee structures and financial arrangements.

Signed: Chairperson  
Date: September 2025